



Republic of the Philippines  
Province of Ilocos Norte  
**MUNICIPALITY OF SAN NICOLAS**

## **OFFICE OF THE SANGGUNIANG BAYAN**

EXCERPTS FROM THE MINUTES OF THE FIRST REGULAR SESSION OF THE 10<sup>TH</sup>  
SANGGUNIANG BAYAN OF THE MUNICIPALITY OF SAN NICOLAS, ILOCOS NORTE HELD  
AT THE MUNICIPAL SESSION HALL ON THE 2<sup>ND</sup> DAY OF OCTOBER, 2017  
AT 10:30 O'CLOCK IN THE MORNING

**PRESENT:**

Hon. Edistio P. Valdez	Vice-Mayor/Presiding Officer;
Hon. Angel Miguel L. Hernando	Member;
Hon. Domingo C. Ambrocio, Jr.	Member;
Hon. Ariel B. Villa	Member;
Hon. Efren C. Butay	Member;
Hon. Norberto S. Dadiz, Jr.	Member;
Hon. Manuel D. Coloma, Sr.	Member;
Hon. Orlando B. Badua	Member;
Hon. Jessie Julito P. Pumaras, Sr.	Member;
Hon. Linda E. Badua,	Member/Liga ng mga Barangay President.

**ABSENT:**

None.

### **“MUNICIPAL ORDINANCE NO. 2017-13**

#### **AN ORDINANCE CREATING THE POSITION OF SENIOR TOURISM OPERATIONS OFFICER IN THE MUNICIPALITY WITH SALARY GRADE 18, DEFINING ITS DUTIES AND FUNCTIONS, AND APPROPRIATING FUNDS THEREOF.**

**WHEREAS**, Republic Act No. 9593, otherwise known as the Tourism Act of 2009, declares a national policy for tourism as an engine of investment, employment, growth and national development, and strengthening the Department of Tourism and its attached agencies to effectively and efficiently implement that policy, and appropriating funds therefor;

**WHEREAS**, said Act stipulated the role of local government units in integrating the local tourism development and plans with the national tourism plan in identifying strategies to ensure the implementation of such tourism plans and programs;

**WHEREAS**, the local government unit finds the need to create the position of Tourism Officer considering that tourism development and cultural heritage conservation are two of the Nine Point Agenda of the administration and the utmost significance of tourism industry in the municipality leading towards socio-economic and sustainable development and in pursuance to Section 125 of Republic Act No. 9593 otherwise known as “Tourism Act of 2009” and Its Implementing Rules and Regulations;

**WHEREAS**, Section 76 of Republic Act No. 7160 also known as the “Local Government Code of 1991” provides: “every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission;

**WHEREAS**, the position of Tourism Officer is one of the priority positions that need to be created as provided for in the 2016-2019 Executive-Legislative Agenda and 2017 Annual Investment Program, and tourism has been reflected to as significant industry by virtue of Sangguniang Bayan Resolution No. 2017-163 entitled as “A Resolution Adopting The Identified Tourism Sites, Destinations, And Enterprises Situated Within The Municipality For Purposes Of The Development Of Comprehensive Tourism Plan, Potential Inclusion For The Grant Of Incentives, And For Other Purposes”. Further, the position becomes imperative to manage the operation and promotion of the Buabo-Buabo Museum and to serve as museum administrator thereof, collection of data on tourists arrivals, conservation and promotion of cultural properties and resources abound in the municipality, among others;

**WHEREAS**, the annual budget of the municipality allows the creation of such position;

**NOW, THEREFORE, BE IT ENACTED BY THE SANGGUNIANG BAYAN OF SAN NICOLAS, ILOCOS NORTE IN SESSION DULY ASSEMBLED, that:**

**SECTION 1. Title.** - This Ordinance shall be known as an “Ordinance Creating the Position of Tourism Officer in the municipality with Salary Grade 18, Defining its Duties and Functions, and Appropriating Funds Thereof.

**SECTION 2. Creation of Position.** – The position of Tourism Officer in the municipality is hereby created as permanent item with the following Salary Grade, Qualifications, and Functions, to wit:

Position	Salary Grade	Qualifications	Functions
Senior Tourism Operations Officer	18	<p>(1) Must be a Filipino citizen permanently residing in the municipality;</p> <p>(2) Must obtain relevant bachelor’s degree in tourism, business, law, economics, marketing, public administration or other related fields;</p> <p>(3) At least five (5) years of substantial work experience and involvement in the tourism industry either in the private sector or government; and</p> <p>(4) Must undergo and pass the training programs undertaken by the Department of Tourism.</p>	<p>The tourism officer shall be responsible for the following functions at the local level:</p> <p>20% Prepare, implement, coordinate, monitor and update local tourism development plans;</p> <p>25% Ensure the proper enforcement of tourism standards, laws, rules and regulations;</p> <p>20% Submit regular reports on status of tourism plans and programs, tourist arrivals, employment, occupancy rates, investment and tourist products, among others, to the Department of Tourism;</p> <p>20% Coordinate with the Department and its attached agencies and corporations in regard to the development and promotion of tourism in their locality; and</p> <p>5% Performs other works as may be directed by higher authorities.</p>

**SECTION 3. Role of the Local Government Unit.** – The local government unit shall ensure the periodic attendance and completion by the tourism officer of the training programs conducted by the Department of Tourism.

The functions shall be extant and pertinent to his/her profession or position as provided for by the Index of Occupational Services and as may be prescribed by the concerned department and/or the appointing authority.

**SECTION 4. *Appointing Authority.*** - The above created item position shall be appointed by the Local Chief Executive of the municipality consistent with Section 444 (b) (1) (v) of the Local Government Code.

**SECTION 5. *Appropriations.*** - The required funds for the salary, allowances and benefits accruing in the said position is hereby appropriated with the amount of P554,592.96 and thereafter shall be included in the municipal Annual Budget or to subsequent annual appropriations subject to personal services limitations provided for under Section 345 of the Local Government Code.

**SECTION 6. *Separability Clause.*** - If for any reason, any section of this Ordinance is declared illegal or unconstitutional, other sections hereof which are not affected shall continue to be in full force and effect.

**SECTION 7. *Repealing Clause.*** - All previous issuances, ordinance, rules and regulations, provisions or parts thereof, which are inconsistent or in conflict with the provisions of this Ordinance, are hereby repealed or modified accordingly.

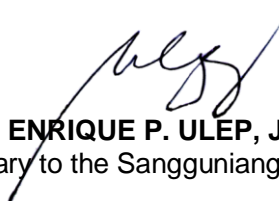
**SECTION 8. *Effectivity.*** - This ordinance shall take effect ten (10) days after posting the same in the Bulletin Board at the entrance of the Municipal Hall and two (2) other conspicuous places in the municipality.


**UNANIMOUSLY APPROVED.”**


Voting on the foregoing ordinance was as follows:

- AYES : Members Hernando, Ambrocio, Jr., Villa, Butay, Dadiz, Jr., Coloma, Sr., Badua, O., Pumaras, Sr. and Badua, L.
- NAYS : None.
- ABSTAINED : None.

I hereby certify to the correctness of the foregoing ordinance.

  
**ENRIQUE P. ULEP, JR.**  
 Secretary to the Sangguniang Bayan

**ATTESTED:**  
  
**EDISTIO P. VALDEZ**  
 Vice-Mayor/Presiding Officer

**APPROVED:**  
  
**ALFREDO P. VALDEZ, JR., M.D.**  
 Municipal Mayor

Approved on: October 25, 2017